

Fire Loss

VAcrop requests Members follow the below steps when a Fire Loss claim occurs.

Reporting

- Notify VAcrop as soon as possible.
 - Reporting through www.vacorp.org provides an immediate claim number
 - Use this claim number on all future correspondence related to this loss
 - Members can submit photographs and estimates at time of initial report
- Provide the following:
 - Loss Location Name and Address
 - Date of Loss
 - Cause of Loss
 - Summary of Damages
 - Name and Contact information for the primary contact
 - Estimated amount of damage

Action Steps

- Take photographs and document the loss
- Take steps to protect existing property from further loss.
- Begin salvage or clean-up immediately.
- Make temporary repairs if necessary to prevent further loss or damage.
- Keep any receipts for temporary repairs or other loss related expenses
- Retain any items or damaged equipment for inspection.
- Document the items that will need to be discarded

If the loss is expected to be \$25,000 or less:

- Please provide repair estimates for review.
- Send repair estimates to estimates@riskprograms.com
 - Place the claim number in the subject line
 - Include any receipts from temporary or emergency repairs

If the loss is expected to be above \$25,000:

- We will assign an appraiser to come out and inspect the damage.
- An appraiser will contact you to schedule an appointment to inspect the damage.

If you have content damage, please update the Content Inventory Spreadsheet and provide that to the appraiser.